

Cascade Pacific Action Alliance

Phase 1 Design Funds Budget

June 1 - December 31, 2017

Revenue

Phase 1 Award	\$	1,000,000
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Expense

Personnel: Salaries and Fringe ₁	\$	521,441
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Equipment	\$	55,000
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Supplies	\$	10,000
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Travel	\$	30,000
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Other ₂	\$	85,000
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Contractual ₃	\$	115,000
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Indirect @15% ₄	\$	122,466
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Total Exp Through December 31, 2017	\$	938,907
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Reserved for future operations	\$	61,093
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1)Personel & Fringe:

- a. Existing Program Staff = \$235,916
- b. Program Staff to be hired in June 2017 = \$209,588
- c. Program Staff to be hired in October 2017 = \$75,937
- d. Fringe = 35%

2) Other = Direct Operating costs such as utilities, telephone, printing, furniture, maintenance, talent acquisition, and building infrastructure specific to operations of CPAA

3)Contractual = financial modeling, legal, clinical expertise, building data systems and infrastructure, accounting, and process improvement

4)Indirect Costs (Overhead): Costs that cannot be allocated to a program directly. These are the inherent costs of running the organization and include operating costs that cannot be allocated to programs. The following is a list of indirect costs that cannot be allocated to programs but are nevertheless essential to running the organization: Insurance; Accounting (annual tax report preparation and filing, annual audit, quarterly tax reports, budget development and monitoring, bank fees and supplies (checks, deposit slips, etc.), and accounting software user fees); Governance (board and committee meetings); Human Resources (staff performance management and reviews; HR policy and procedure development and implementation; health and safety compliance; benefit administration and reporting; staff development); Personnel (salaries and fringe for management and support staff that are not program related, such as Operations Manager, Administrative Support Specialist, Executive Director partial FTE, etc.); and Occupancy (operating expenses to support administrative functions of the organization, such as utilities, leased equipment, leased office and storage space, consumable supplies, printing, taxes & fees, postage, equipment repair and maintenance, IT infrastructure & security, professional organization memberships, and depreciation).

NOTE: Federal budgeting categories are used in the presentation of this budget for the purposes of consistency

Board Approved: 05/11/2017