



CPAA Support Team

Meeting Summary, 5/28/2015

I. ACH Designation Proposal – Proposed Final Documents

The Support Team discussed each of the documents drafted by CHOICE to be submitted to the WA Health Care Authority by June 15. CHOICE will incorporate the discussion into edits before the June 11 Council Meeting. The Support Team was also asked to submit any further edits to CHOICE via email (using the Track Changes feature on the Word documents) by June 5. CHOICE will make the same request of all the CPAA Council Members as well.

The following summarizes the discussion on each of the documents:

A. Accountable Community of Health: Sustainability Pathways

The group is curious whether other ACHs and other types of regional organizations have similar approaches to planning. They agree that partnering with local communities and existing organizations is the best way to establish sustainability.

It also seems that there are three ways the CPAA could develop as an entity:

1. It could be a fiscal agent for community work.
2. It could be a broker of funds coming from various sources out to the communities.
3. It could be a backbone organization that coordinates efforts.

Because the HCA is first only asking for a sustainability framework, CHOICE will likely remove the section of deeper analysis of potential funding partners and strategies from the document for now.

B. Conflict of Interest

The current document reflects the Council's desire to differentiate between organizational conflicts of interest and personal conflicts of interest. Members should abstain from influencing decisions when the conflict of interest is personal, but should simply disclose the conflict of interest when it regards the organization that they represent.

There was a question about whether "potential" conflict of interest should be defined in order to distinguish it from "real" conflicts of interest. The group agreed that we should keep the wording of the document as is, and CHOICE should add a sentence clarifying how the appearance and potential of a conflict of interest is important to disclose.

C. Tribal Engagement Strategy



The Support Team wants to be sure that this document uses sensitive wording to address the tribes. To this end, the group reworded the sentence at the top of page 2 to say “inclusive” rather than “accounted for.”

The team also agrees that we should recognize and reach out to all the tribes and native groups regardless of treaty or federal status. But we should also be sensitive of how the different groups react to each other’s recognized statuses.

The group suggests seeking tribal engagement advice from Evergreen State College’s Tribal MPA scholars. We will also seek advice from the HCA’s tribal relations liaison.

D. Roles and Responsibilities of Council and Backbone

The group finds this document sound. We just want to be sure that all CPAA Council Members understand and agree on what all the responsibilities mean on a practical level.

E. Review CPAA’s Governance Structure Annually

The HCA is requiring that ACHs annually review their governance structures, but there is no requirement for when that review occurs. The team suggests that it should happen in Quarter 1.

F. RHIP Framework

The team appreciates that the plan includes acting on only 2-3 strategies (rather than all 5 or more).

Items 15 and 16 on the framework could possibly change, but are good placeholders for next year’s planning.

II. CPAA Initial Indicators Presentation

The team agrees that displaying the county health rankings is probably not helpful for our purposes.

The team also agrees that while it will be helpful to have a broad view of the health indicators in our region, and while it may be helpful in the future to track our progress by noting impacts of CPAA actions on certain indicators, we do not want to spend too much time gathering, analyzing, and presenting data. The group is asked to please connect CHOICE with the known data organizers in their various counties and sectors, so that we can use what data and analysis already exists rather than spending CPAA resources in this area.

III. June Council Meeting Agenda

The HCA is requiring the CPAA to discuss whether CHOICE should continue as their backbone organization and whether it is a good fit. We will fit this question into the discussion on the proposed final governance documents, and CHOICE staff will leave the room for that portion.



The team agrees that we should spend a significant amount of time diving into the RHIP strategies in order to maintain the momentum and engagement of the Council. We will plan on a shorter amount of time to review the governance documents, since members will have had a chance to submit written suggestions to CHOICE prior to the meeting.

The team agreed that the Council should wait to discuss The Global Waiver concept paper (released by the HCA on May 29) at the July Council meeting, so that members have ample opportunity to review the paper, and also to allow enough time to finalize our governance documents for the June deadline.

IV. Next Steps

- The Support Team should send any information on data contacts to CHOICE before the June 11 Council meeting.
- All Support Team members and Council Members will be asked to review the HCA Grant Report documents; and submit edits, suggestions, and questions to CHOICE by June 5, 2015.
 - *Sustainability Pathway*
 - *Conflict of Interest*
 - *Tribal Engagement Strategy*
 - *Roles and Responsibilities of Council and Backbone*
 - *Review CPAA's Governance Structure Annually*
 - *RHIP Framework*
- CHOICE will incorporate edits to all documents by the June 11 Council meeting.
- The Next CPAA Council Meeting is scheduled for **June 11, 2015, 1:00-4:00PM**
- The next Support Team meeting is scheduled for **June 25, 2015, 1:30-3:30PM**