



CPAA Support Team

Meeting Summary, 10/06/2015

On Tuesday, October 6th, 2015, the CPAA Support Team gathered via teleconference for a meeting to review the progress of time sensitive documents before the next regular Council meeting scheduled for October 8.

I. Review Finance Charter

The Support Team reviewed the Finance Charter, which was updated with suggestions from last week's Support Team meeting. The group concurred that the new draft is sufficient as it stands and is ready to be reviewed with the Council on Thursday.

The group expressed an interest to knowing more about the possibility of the CPAA and the state of Washington moving towards a preventative/wellness trust fund like those of Massachusetts and California. CHOICE staff will provide more information for those individuals who request it.

Action: CHOICE staff will bring an updated version of the Finance Charter document to the October 8th council meeting for approval.

II. Review Letter of Support

The Support Team reviewed the latest draft of the Letter of Support for HCA's Global Waiver Application, and thought that it was very near finalization. The group had a few suggestions for additions:

- A brief explanation of the purpose of the letter at the beginning.
- Language to express a hope that adequate time will be allowed for ACHs to engage during the negotiation process and the implementation process, into the last paragraph.
- More about addressing the social determinants of health into paragraph "b" on page 2.

CHOICE staff requested that team members send one or two sentences of the language they suggest be added in order for revision to be made prior to the Council meeting. Additionally, CHOICE staff received some comments via email in the past day, and those will also be incorporated into an updated version for the Council to review at the October 8th meeting.

Action: Support Team members will email their brief addition suggestions to CHOICE staff by the end of today, October 6th. CHOICE staff will incorporate changes and bring an updated version of the letter to



the October 8th Council meeting for approval. CHOICE staff will need to submit the final letter on Friday, October 9th.

III. Regional Health Improvement Plan (RHIP) Development Process

Last week, staff asked specific council members to fill out some detailed narrative on each of the RHIP strategies from the latest version of the document. The group discussed what the process should be with the Council in order to get the RHIP to a point of having a short list of strategies (two-three) in November. The plan for the October 8th meeting is to have the Council discuss and approve the criteria for rating each of the strategies, and then request that each member take those criteria back to their communities and rate each of the strategies individually. The individual member ratings will be returned to staff with a due date before the next Support Team meeting.

The Support Team had some suggestions about how to frame the process for the Council:

- The discussion at the Council meeting should include an emphasis on the fact that whichever strategies the CPAA decides to focus early investments on will be supplemental to the projects and activities that are already happening and will continue in the region.
- The Council should focus on strategies that address social determinants and stay consistent in our focus, so that a broad range of leaders and community members from different sectors stay engaged.
- The discussion should emphasize to the Council the urgency and importance of this criteria work in getting the CPAA to a point of action and maintaining engagement.

The Support Team also had suggestions for improving the criteria document that staff had drafted:

- Make time frame its own column (Short/Medium/Long).
- Make the Triple Aim areas a column that can be rated for each strategy rather than just checked off.
- Go farther than just High/Medium/Low and actually have a column to rate a top five or ten strategies.
- Add a column that asks whether the individual council member would be willing to be a champion for each strategy.
- Add a column that provides a place for members to indicate linkages between strategies.
- Add five columns for each of the five RHIP Priority Areas, so each strategy can be marked with one or more of those.
- At the October 8th Council meeting, the Council should use an example strategy to go through the entire criteria document in order to test it out and talk through each column. If this happens at the beginning of the conversation, it can help the Council suggest improvements for and approve the criteria document.



Action: CHOICE staff will update the RHIP document according to feedback from the Support Team and from the individual responses to the request for strategy details. Individual members who were asked last week to provide strategy details should still send in any feedback they are able to give before the October 8th Council meeting.

IV. Next Steps

- The Next CPAA Council Meeting is scheduled for **October 8, 2015, 1:00–4:00PM at Summit Pacific Medical Center.**
- The next Support Team meeting is scheduled for **October 22, 2015, 1:30–3:30PM via teleconference.**