



CPAA Support Team

Meeting Summary, 2/25/2016

On Thursday, February 25th, 2016, the CPAA Support Team gathered via teleconference for a meeting to prepare for the March 10th Council meeting.

I. Strategic Planning

Backbone staff and consultants met to begin the planning phase for the 2016 calendar year. The document developed to outline this strategic plan was reviewed. The document provided an outlook of external drivers, supports and needs, and potential next steps for the CPAA. The Support Team was asked what additional supports and needs should be added to this list. Remarks included adding clear workgroup expectations. The Support Team was asked what other potential next steps should be outlined. Remarks included adding an engagement strategy for interacting and connecting with other State ACHs in order to develop collective messaging. Goals and general expectations were also brainstormed during this discussion. A list of these remarks are as follows:

- Align care coordination efforts utilizing work already established
- Support county motivation for ACEs and home visiting programs
- Encourage workgroups to track progress using work plans
- Pursue economic and educational opportunities for long term value

II. RHIP

The Support Team discussed the next steps for the Regional Health Improvement Plan (RHIP). Establishing roles and responsibilities of workgroups and workgroup leads was voiced as a priority. In addition, time during the March Council meeting was requested for RHIP workgroup breakout sessions to establish next steps and action planning. CHOICE backbone staff reminded Support Team members to continue to send workgroup member information to Justin Wagaman; Program Specialist in order to fully develop workgroup rosters.

III. Governance and Structure

The first revised draft of the CPAA Council Charter was reviewed by the Support Team. Edits suggested to this document include:

- Defined description of resources and supports that includes financial streams
- Defined decision and voting guidelines to include majority votes, the potential inclusion of a quorum, and other circumstantial voting possibilities



The Support Team agreed to bring these edits to the full Council for discussion during a later Council meeting. Michael O'Neill will provide CHOICE backbone staff with a sample charter to use as a reference in editing this document. The Support Team will revisit this document and review edits during the March Support Team meeting.

IV. Tribal Engagement

CHOICE backbone staff has met with the Health Care Authority ACH team and Craig Nolte with the San Francisco Reserve Bank to further develop tribal engagement opportunities. Craig has experience with tribal engagement and has facilitated meetings, shared learning events, and collective impact summits. CPAA along with these partners will be hosting a meeting of all federally recognized tribes in the CPAA region in June to engage tribes in the work of Accountable Communities of Health, the CPAA, and explore the opportunity to develop a tribal local forum. Current efforts to establish this meeting and tribal connections include backbone staff reaching out to tribal medical directors, working with tribal liaisons through HCA, and continued engagement on CPAA efforts with SPIPA representatives. Tribal engagement and this future meeting will be discussed further during the upcoming Council meetings with topics including cultural sensitivity, tribal meeting agenda, and tribal workgroup development.

V. Local Forums

The current structure of local forums and the intent of local engagement was discussed. It was noted by the Support Team the importance of strengthening supportive relationships between the local forums and the regional council and that highly functional local forums would position the CPAA for regional alignment. Challenges and opportunities of local forums were discussed and main points include:

- Develop streamline talking points for Council members following CPAA Council meetings to bring back to local forums
- Developing a consistent practice of hearing requests from local forums, reporting to the regional Council, and engaging the local forums in follow-up conversations and community support
- Encourage community members at the local forums to engage in regional work through work groups

Further discussion about best practices for utilizing local forums will be discussed during the March CPAA Council meeting.

VI. Legislative Strategy

During the February Council meeting, CPAA members brought up the need for developing a legislative engagement strategy. The need to better engage elected officials was highlighted during the Council meeting and the Support Team continued the conversation. Some next steps for this work were suggested and include:



- Development of talking points for the CPAA Council and backbone staff to use in communications with elected official
- Schedule meet and greets with elected officials to provide background information of the CPAA and ACH model once the session concludes in March
- Engage other ACHs to develop aligned messaging

Caitlin Safford and Kat Latet have volunteered to start developing key messaging points and a strategy for this engagement. This topic will be an ongoing discussion in the months to come.

VII. March CPAA Council Agenda

The March 10th CPAA Council meeting agenda was reviewed. Edits to the agenda included the addition of a 2016 strategy piece to begin the meeting, the removal of the CPAA Council charter until the April meeting to allow sufficient time for the Support Team to continue edits, and the inclusion of a summary conversation of last Council meetings shared learning about data.

VIII. Additional Agenda Items

The Health Care Authority is hosting a First Quarter ACH Conference on March 8th and 9th in the SeaTac area. This will be a collective meeting with all ACH leads and a limited number of members from each ACH. Volunteers to attend one or both days were requested via e-mail to the full CPAA Council. A report of this conference will be provided during the March CPAA Council meeting.

IX. Next Steps

- The Next CPAA Council Meeting is scheduled for **March 10th, 2016, 1:00–4:00PM** at Summit Pacific Medical Center.
- The next Support Team meeting is scheduled for **March 24, 2016 1:30–3:30PM** via teleconference.