



## CPAA Support Team Meeting Summary: July 28, 2016

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### **Attendees:**

**Backbone/consulting staff:** Jennifer Brackeen, Justin Wagaman, Robbi Kay-Norman, Victor Colman, Winfried Danke,

**Council Partners:** Caitlin Safford, Chris Hawkins, Kat Latet, Laurie Tebo, Michael O’Neill, Dr. Phyllis Cavens, Randy Barker

### Welcome and Introductions

On Thursday, July 28, 2016, the CPAA Support Team gathered via GoToMeeting and conference call for a meeting to prepare for upcoming Council meetings and activities. The goals of the meeting were to begin to solidify and refine the RHIP Goals from the last council meeting, to set shared learning priorities for CPAA Council and decide on a shared learning topic for September, to identify a temporary short term workgroup to help brainstorm a governance structure under global waiver, to agree upon a process for CPAA to issue a letter of support, to begin to brainstorm on how to fill our communication and engagement gaps, and to debrief the June CPAA–tribal meeting and discuss next steps for our tribal engagement.

### RHIP Goals Update

Robbi Kay reviewed the work done at the council meeting earlier in July around work group goal development and how this is a continuation of that work. Robbi Kay talked about the RHIP Compass, which was shown to the group and had been updated since it was shown at the council meeting. The group was asked to think about whether or not the strategies shown were strong enough to reach the proposed outcomes.

The group then reviewed the logic model draft which is being proposed to be a tool that can be used by the workgroups to help focus their efforts and strategies. Initial reactions to the logic model were positive.

The group also reviewed the proposed “Meta Goals” for the RHIP. These three goals were discussed as possible guiding goals. The group felt that they were representative of the efforts and goals of the CPAA, and that they sounded like the CPAA’s own “Triple Aim.” Winfried reported that these “Meta Goals” will be brought to the next CPAA Council Meeting for review.

### Shared Learning Priorities for September (and Beyond)

Vic went through the shared learning priorities and asked the group to comment on their top priorities from the list. The Community Investment Pool/Sustainability topic rose to the top of the list for people. The group was unsure who would present on this. There are currently not a lot of known experts in this subject.

Sector Learning was also called out as a priority by the team. The learning outcomes for Sector Learning would be understanding the operations and challenges of different sectors in the work they are doing



related to the CPAA, and how each sector fits into the RHIP strategies. Some sectors that were discussed as possibly being a good place to start were Hospitals, Housing, and Behavioral Health Providers.

## Governance Structure under Global Waiver Workgroup

Winfried introduced the idea of starting a short term workgroup to look at how we could develop what the CPAA's governance structure could look like under the global Medicaid waiver. This group would meet a handful of times, maybe three or so, in order to develop a proposal for the CPAA's governance structure under the global waiver. Winfried proposed a group made up of members of CHOICE's board and CPAA Council Members to do this. People in the workgroup would ideally have some prior experience in setting up governance structure.

An initial list of work group members was made and agreed upon. This list was made up of members of CHOICE's board and Council Members. The list can be seen below in the "Next Steps" section. If anyone ends up not being able to participate, then the Support Team will be contacted regarding other potential members. Support staff will work on scheduling a meeting for the work group sometime in mid- to late-August.

## Letters of Support

Vic led the team through the proposed letter of support criteria document. Vic asked the group whether or not the person asking for a letter of support needed to be a CPAA member. The support team decided that this did not need to be criteria for a letter of support, but that instead the project in question should have a significant impact in the communities within the CPAA region in order to be considered. Otherwise, the team agreed with the criteria.

Since these letters often require a quick response to be effective, the team was asked who would be able to approve a letter of support. The group overall thought that backbone support staff would be able to make the determination that a letter of support met the criteria needed. Support team suggested that backbone staff make a form/template to send to requestors to fill out, with questions that contained the criteria in them that could be used to more easily determine if a request met criteria.

## Asset and Gaps Review

Jennifer walked the group through the Communication and Engagement Asset and Gaps Analysis document. The group was asked to think about the gaps listed and posed the question, "how can we fill those gaps?" The group was asked to share their priorities from the list of gaps in the document. The first gap discussed was on community engagement. The team was asked if a community engagement work group would be something to start for this topic. The team did not respond very positively to this being a work group. The group decided that they would like to see community engagement "baked in" to all of the RHIP work groups and to start dealing with community engagement in this way, especially since lack of funding for any projects specific to community engagement would limit the effectiveness of a work group on the issue.



The other gap that stood out to people was how to use local forums more effectively. The group said that thinking about how the CPAA can more thoughtfully use local forums to expand/feed CPAA work would be a priority. Using forums more specifically for work group recruitment or local temperatures on issues were mentioned as possible strategies.

## Debrief on Tribal Meeting and Discuss Tribal Engagement

Winfried walked the team through the tribal meeting brief from June 28, 2016. Winfried talked a little bit about the tribal health system and how tribes are made up of different members, representatives, and leaders. Winfried discussed how the link to tribes is still somewhat unclear and talked about some options for tribal engagement in the future.

## Reporting Work Group Activities at Future Support Team Meetings

The support team was asked if they would want to build a report out from work groups at the support team meeting. This was brought up as a way to increase visibility of work group activities and also highlight successes or give an opportunity for some problem solving from the team. The team was agreeable to this being worked into future Support Team meetings.

## Next Steps

- Backbone support staff will bring “Meta Goals” to the CPAA Council for review at the next council meeting.
- Backbone support staff will update letter of support criteria to include items discussed at meeting.
  - Staff will add threshold item on projects needing to have impact in our region and communities.
  - Staff will also look at developing a form to send to requestors which would check for criteria.
- Community engagement priorities will be included in each work group as it is started.
- Backbone staff will look at scheduling a governance structure work group meeting for mid- to late-August or beyond. Suggested work group members are listed below:
  - Paul Wilkinson-COO, Providence St. Peter’s Hospital
  - Renée Jensen-CEO Summit Pacific Medical Center
  - Jim Geist-CEO, Capital Medical Center
  - Steve Clark-CEO, Valley View Health Care
  - Laurie Tebo-CEO, Behavioral Health Resources
  - Mike Hickman- Assistant Superintendent, Capital Region ESD 113
  - Alan Fisher-COO, United HealthCare



- Chris Pegg- CEO, Housing Opportunities of SW WA
- Tom Stuebner- Director, Thurston County Public Health and Social Services

- The August CPAA Council Meeting is canceled.
- The next Support Team Meeting will be **August 25<sup>th</sup>, 2016; 1:30-3:30PM** via GoToMeeting. Meeting details will be emailed to the group.
- The next CPAA Council Meeting will be **September 8<sup>th</sup>, 2016; 1:00PM–4:00PM** at Summit Pacific Medical Center.