



CPAA Support Team Meeting Summary: November 16, 2016

Attendees:

Backbone Staff: Jennifer Brackeen, Justin Wagaman, Rebekah Finn, Winfried Danke

Council Partners: Randy Barker (Molina), Allan Fisher (United Healthcare), Chris Hawkins (Thurston County Public Health), Caitlin Safford (Amerigroup)

Welcome and Introductions

On Wednesday, November 16, 2016, the CPAA Support Team gathered via conference call for a meeting to prepare for upcoming Council meetings and activities. The goals of the meeting were to review the Fund Development Decision Tree, discuss the plan for celebrating the CPAA's 2016 successes, discuss the December and January shared learning sessions, provide a governance structure update, and provide global Medicaid waiver updates.

Draft Fund Development Decision Tree

The Support Team reviewed the draft Fund Development Decision Tree document, and noted that it intentionally excludes the procedure of who does what, as the CPAA's LLC governance structure is pending. The group's feedback included:

- Make sure decisions don't depend on meeting all criteria, because some criteria is subjective.
- Add a criterion that addresses what expectations or deliverables would be involved, and whether those expectations are realistic.

Staff will make further updates to the document and bring it to the December Council meeting.

2016 Successes Celebration

Staff gave some initial ideas for celebrating the CPAA's 2016 achievements at the December Council meeting, and asked the Support Team for their input as well. Some ideas included:

- Slides listing accomplishments, including key partners, and key outcomes data
- Having someone involved in a local Youth Behavioral Health Coordination project pilot site attend to provide stories from the local perspective – maybe a nurse/care coordinator or even a client family.
- Provide some sparkling cider, treats, or other type of celebratory refreshment.

Shared Learnings

Robbi Kay Norman is working on planning with the panel of housing sector speakers for the December shared learning session. Planning has also begun for the January shared learning session, which will



focus on the hospital sector. The Support Team provided their ideas for discussion topics and panel members for the hospital shared learning:

- It would be helpful to have a map of the hospitals in the region to know what communities each hospital serves (and what their service area is).
- Hospitals will be key partners in any community improvement: what kind of community activities do our region's hospitals already have going on?
- What would hospitals like to see happen with Medicare and Medicaid?
- How can hospitals and public health departments dialogue and work together on improving community needs assessments?
- What is the role of hospitals in behavioral health and psychiatric integration?
- Panel members should include both large systems and rural community hospitals, and our meeting host Summit Pacific Medical Center.

Governance Structure Work Group Update

The Governance Structure Work Group made up of CPAA Council members and CHOICE Board members has met three times now, and has drafted a document listing the core elements of an operating agreement. These core elements were sent to an attorney, who will develop an LLC operating agreement for the work group to review. Once the work group and Support Team have had a chance to see the draft operating agreement, it will be brought to the full Council in January.

Global Waiver Update: Project Toolkit

The [draft Transformation Project Toolkit](#) was released by the Healthier Washington Team, [along with an Appendix](#), for review at a meeting on Tuesday, November 15. It will also be discussed at the ACH Quarterly Convening on November 17 and 18, with the final draft being released in December for the official public comment period. In the meantime, CPAA members are asked to review the toolkit, and send any questions or feedback to support staff to communicate to the Health Care Authority.

Next Steps

- Staff will update the Fund Development Decision Tree document and bring it to the December 8 Council Meeting for review and approval.
- Staff will begin engaging with potential hospital sector shared learning panel members for January.
- Support Team members are asked to email any questions about the Transformation Project Toolkit to staff.
- Support Team members are asked to RSVP to join the visit to the Chehalis Health Clinic on Monday, December 12.
- The next CPAA Council Meeting will be **December 8, 2016; 1:00PM–4:00PM** at Summit Pacific Medical Center.



- The next Support Team Meeting will be **December 15, 2016; 1:30-2:30PM** via GoToMeeting. Meeting details will be emailed to the group.