



# Youth Behavioral Health Coordination Project Work Group

## Meeting Summary, 6/16/2015

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### I. Prior Meeting Outcomes

At the 6/4/15 meeting, the group narrowed down the list to four pilot sites:

- **Black Lake Elementary School**, Tumwater School District, Thurston County
- **Monticello Middle School**, Longview School District, Cowlitz County
- **Pioneer Primary and Intermediate/Middle School**, Pioneer School District, Mason County
- **John C Thomas Middle School and Wahkiakum High School**, Wahkiakum School District, Wahkiakum County

There are also three backup sites and two secondary backup sites, should any of the four selections fall through.

### II. Prior Meeting Assignments and Progress Report

- Lynn is still trying to get responses from the South Bend school district. It is a difficult time of year to communicate on new projects.
- Sara confirmed that the Rochester School District is dealing with a lot of changes and should be kept as a deep back up option.
- Michael has a meeting with the Longview schools scheduled for later in the week to assess their interest in participating at pilot sites.

### III. Key Deliverables

We still need a resource inventory for each county listing the behavioral and mental health, chemical dependency, and community supports and services available in each area. The following members will collect such a list from each of their respective counties:

- Liz – Thurston
- Kim – Wahkiakum
- Sara – Mason
- Michael - Cowlitz

These resource inventories should be emailed to Jennifer at CHOICE by June 26.



#### **IV. Planning and Homework**

The group wants to have an in-person meeting to flesh out the tactical work plan. CHOICE will send out a Doodle poll with potential dates for a three-hour meeting later this summer. It will most likely be held in Lewis county (Matt Patton volunteered Cascade as a venue, and Renée Jensen volunteered Summit Pacific).

The group wants to have representatives from each of the pilot sites at the in-person work plan meeting. CHOICE will work with Lynn on sending out notifications to the appropriate administrator at each chosen pilot site, in order to maximize buy-in from the schools and districts. Once we have sent notifications and have a meeting date, CHOICE will also send out meeting invitations to the appropriate pilot site representatives.

To prepare for the tactical planning at in-person meeting, all work group members should do some research on local projects and established case studies to glean some key best practices. Any information that may be relevant to our work should be emailed to CHOICE to compile. We will also be sure to have clear objectives for the in-person meeting agenda so that it is a productive time with solid actionable outcomes.

#### **V. Reflections and Learnings to share with the wider CPAA Council**

At the June 11 CPAA Council meeting, the council requested that the pilot project work group report on what we have learned so far and what has been working well in the process. Needing some time to reflect, the group will send some feedback to CHOICE via email before the next Council meeting on July 9. Reflecting on successes and areas for improvement will also be added as the first item on the in-person meeting agenda to kick off the process of narrowing down our work plan tactics.

#### **VI. Outcomes and Next Steps**

Our next meeting is **TBD**.

##### Assignments:

- Michael will continue to gauge the interest of Monticello Middle School. If Monticello Middle School is not interested, he will go ahead and move forward in pursuing St. Helen's Elementary as the pilot participant.
- The following members will collect a resource inventory from their county and email it to [brackeenj@crhn.org](mailto:brackeenj@crhn.org) by June 26:
  - o Liz – Thurston
  - o Kim – Wahkiakum
  - o Sara – Mason
  - o Michael – Cowlitz
- Everyone will research some local projects and established case studies that may give us some best practices for our work. This information should be emailed to [brackeenj@crhn.org](mailto:brackeenj@crhn.org). CHOICE staff will compile this research for the upcoming in-person meeting.



- Everyone will email CHOICE some reflections about what the group has learned so far in the process before the July 9 Council meeting.
- CHOICE will send out a Doodle poll to determine a date and time for the in-person meeting.
- CHOICE will work with Lynn to send out notifications to the appropriate administrators for each selected pilot site.